



Australasian **Housing** Institute

Minutes of the 2007 Annual General Meeting

Held at Lachlan's Restaurant, Old Government House, Parramatta, NSW
On Wednesday 5th December 2007

*The meeting was opened by the Chairperson,
President of the Institute, Malcolm Downie, at 5.30pm*

1. **Welcome by Chairperson**

The President Malcolm Downie welcomed the members of the AHI to the seventh Annual General Meeting of the Institute.

Malcolm thanked Rhonda Phillips. Garry Williams, Lynden Esdaile, Jo Bullock, Mark Groote and Linda Tolson who all retired at this Annual General Meeting for their dedication and commitment to the Institute. In particular, he paid tribute to the contribution that Rhonda had made to the Institute as President and in her role as Chair of the Policy Committee.

1.1 **Present**

Malcolm Downie, Joan Ferguson, Lawrie Tiller, Therese Quinlivan, Nicole Randall, Unis Goh, Mark Singer, Donald Proctor, Tacye Bowen, Wendy Malycha, Maryanne Sneddon, Judith Beveridge, Emma Synnott, Lynden Esdaile, Yasmina Kovacevic, Denise Touchard, Amanda Weiss, Moira Lynch, Deborah Georgiou, Sarath Matararrachchi, Cliff Haynes, Pauline McKenzie, Vivienne Milligan, Gary Milligan, Kerry Nicholls

1.2 **Apologies**

Shane Edmonds, Garry Gardiner, Yvonne Bell, Lyndall Holz, Kate Coleman, Catherine Upcher, Lyndall Katz, Laurel Draffen, Lynden Pennicott, Garry Mallard

2. **Minutes of the Previous Annual General Meeting**

The draft minutes of the 2006 Annual General Meeting were circulated to members prior to the meeting.

The President asked for any comments or corrections to the minutes, but there were none raised by those present.

Motion

“That the draft minutes of the 2006 Annual General Meeting as circulated, be adopted as a true and accurate record of the meeting.”

Moved Nicole Randall **seconded** Lawrence Tiller
Carried

3. **Chief Executive Officer's Report**

Joan Ferguson, CEO, presented an overview of the year just gone and the finances. Details of this presentation are contained in the Annual Report.

4. New South Wales Branch Committee Report

Unis Goh, Chairperson, NSW Branch Committee outlined the hopes and aspirations of the NSW Branch Committee for the year ahead.

5. Adoption of the Directors' Report for 2007

The Directors' Report for 2007 was contained within the 2007 Annual Report, which had been circulated to members prior to the meeting.

The President briefed members about the Board's strategic direction for the year ahead and asked if there were any questions or comments on the information contained within the report, but there were none raised by those present.

Motion

"That the Directors' Report for 2007 as contained within the 2007 Annual Report be adopted."

Moved Unis Goh **seconded** Wendy Malycha
Carried

6. Adoption of the Audited Financial Statements for 2007

The Audited Financial Statements for 2007 was contained within the 2007 Annual Report, which had been circulated to members prior to the meeting.

The President asked if there were any questions or comments on the information contained within the report, but there were none raised by those present.

Motion

"That the Audited Financial Statements for 2007 as contained within the 2007 Annual Report be adopted."

Moved Lawrence Tiller **seconded** Unis Goh
Carried

7. Appointment of Auditor for 2008

The President reported that the Board had recommended that the current auditor for the Institute, Haywards Chartered Accountants of Sydney, be reappointed as the Institute's auditors for 2008

There were no comments or questions raised by those present at the meeting.

Motion

"That Haywards Chartered Accountants of Sydney be reappointed as the Institute's Auditors for 2008."

Moved Lynden Esdaile **seconded** Therese Quinlivan
Carried

8. Keynote Address

Emma Synnott presented the keynote address 'London Leaders' An approach to sustainability. A copy of this address is available on the website.

9. Appointments to the Board for 2007-8

The President stood down from the Chair and invited Donald Proctor to take the Chair as returning officer for the elections to the Board of Directors.

9.1 Election of President

Following the call for nominations for the President of the Australasian Housing Institute, only one nomination was received from Shane Edmonds.

As such, the returning officer noted that Shane was duly elected to the Board and asked the members present to ratify the appointment of Shane Edmonds to the Board as President for 2007-8.

Motion

“That the appointment of Shane Edmonds as the President of the Australasian Housing Institute for 2007-8 be ratified.”

Moved Malcolm Downie **seconded** Lynden Esdaile
Carried

9.2 Election of Directors elected by members of the Branches

Donald Proctor reported that there were no nominations from the ACT or the Northern Territory and that the following members had been elected by their respective Branches to serve on the Board of the Institute for 2007-8:

New Zealand	Roger Jameson
Tasmania	Lynden Pennicott

Motion

“That the appointment of the members elected by their respective branches to the Board for 2007-8 be ratified.”

Moved Malcolm Downie **seconded** Nicole Randall
Carried

9.3 Ratification of Directors Appointed by Branch Committees

Donald Proctor reported that the following members had been nominated by their respective Branch Committee to serve on the Board of the Institute for 2007-8:

Queensland	Nicole Randall
New South Wales	Neil Sandall
Victoria	Andrew MacGregor
South Australia	Wendy Malycha
Western Australia	Sheila Shenton

Motion

“That the appointment of the members elected by their respective Branch Committee to the Board for 2007-8 be ratified.”

Moved Lawrence Tiller **seconded** Unis Goh
Carried

9.4 Election of the Community Housing, Non-metropolitan and Volunteer and Indigenous housing representatives

9.4.1 Community Housing Representative

Donald Proctor reported that following the call for nominations, for the Community Housing Representative on the Board, two nominations were received from Judy Line and Therese Quinlivan.

Following a postal ballot of the members, Donald Proctor declared Therese Quinlivan duly elected. He asked the members present to ratify the appointment of Therese Quinlivan to the Board as the Community Housing Representative for 2007-8.

Motion

“That the appointment of Therese Quinlivan as the Community Housing Representative on the Board for 2007-08 be ratified.”

Moved Lynden Esdaile **seconded** Malcolm Downie

Carried

9.4.2 Non-metropolitan Representative

Donald Proctor reported that following the call for nominations, for the Non-metropolitan Representative on the Board, only one nomination had been received from Lawrence Tiller.

As such, the returning officer noted that Lawrence was duly elected to the Board and asked the members present to ratify the appointment of Lawrence Tiller to the Board as the Non-metropolitan Representative for 2007-08.

Motion

“That the appointment of Lawrence Tiller as the Non-metropolitan Representative on the Board for 2007-08 be ratified.”

Moved Lynden Esdaile **seconded** Therese Quinlivan

Carried

9.4.3 Volunteer Representative

Donald Proctor reported that that following the call for nominations for the Volunteer Representative on the Board, two nominations were received from Garry Mallard and Anthony Rantell.

Following a postal ballot of the members, Donald Proctor declared Garry Mallard duly elected. He asked the members present to ratify the appointment of Garry Mallard to the Board as the Volunteer Representative for 2007-08.

Motion

“That the appointment of Garry Mallard as the Volunteer Representative on the Board for 2007-8 be ratified.”

Moved Malcolm Downie **seconded** Unis Goh

Carried

9.4.4 Indigenous Housing Representative (NZ)

Donald Proctor reported that that following the call for nominations, no nominations were received. He noted that the Board of Directors would seek the advice of the New Zealand Branch Committee.

9.4.5 Indigenous Housing Representative (Australia)

Donald Proctor reported that following the call for nominations, for the Indigenous Housing Representative (Australia), only one nomination was received from Garry Gardiner.

As such, the returning officer noted that Garry was duly elected to the Board and asked the members present to ratify the appointment of Garry Gardiner to the Board as the Indigenous Representative (Australia) for 2007-08.

Motion

“That the appointment of Garry Gardiner as the Indigenous Housing Representative (Australia) on the Board for 2007-8 be ratified.”

Moved Lawrence Tiller **seconded** Wendy Malycha

Carried

10. Address by the President of the Australasian Housing Institute

Malcolm spoke on behalf of Shane Edmonds, who was unable to join the meeting. The new President’s speech is available on the website.

11. Other Business

The meeting Chairperson, Malcolm Downie, asked if any member wished to bring any other business to the meeting. There was no response from the members present.

There being no further business, the meeting chairperson, Malcolm Downie declared the Seventh Annual General Meeting of the AHI closed at 6.30pm.

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Minutes Confirmed

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Date