



Minutes  
Annual General Meeting  
2 pm Friday 3<sup>rd</sup> December 2010  
Lachlans, Old Government House,  
Parramatta, NSW

*The meeting was opened by the Chairperson, President of the Institute, Lynden Pennicott, at 2pm*

## 1. Welcome by the Chairperson

The President Lynden Pennicott welcomed members of the AHI to the 10<sup>th</sup> Annual General Meeting of the Institute. The President thanked retiring Director Jennifer Clark for her dedication and commitment over the past two years. Jennifer made a short speech highlighting important issues for the AHI in Queensland.

The President also thanked special guests, Jacqui Watt, Community Housing Federation of Victoria for her lunch time talk and Mike Allen, Housing NSW for launching the Professional Recognition Scheme.

## 2. Present

Humair Ahmad, Michael Allen, Hayley Austin, Jennifer Clark, Lynden Esdaile, Adam Farrar, Joan Ferguson, Tony Gilmour, Unis Goh, Mark Highfield, Andrew Larkin, Moira Lynch, Liz Mackdacy, Jelly Magirazi, Sarath Matararachchi, Kerry Nicholls, Lynden Pennicott, Donald Proctor, Neil Sandall, Mark Singer, Kate Southam, Jacqui Watt

## 3. Apologies

David Matthews, Yvonne Bell, Tacye Bowen Lorraine Eddy, Clifford Haynes, Colin James, Vivienne Milligan, John Paszek, Stephen Sharp, Nick Warren, Lesley Wyatt, Penny Carr, Julie Cosgrove, Jason Cubit, Bette Kill, Michael Myers, Jackie Richards, Vicki Lachlan, Shirley Trebilcock, Patricia Davis, Elizabeth Murray, Chris Chaplin, Jackie Dacey, Michael Forbes, Simon Hill, Ms Jeanette Large, Mr Andrew MacGregor, Chris Reside, Lydia Wheeler, Barry Doyle, Kathleen Gregory, Bronwyn Kitching, Kaz Sternberg.

## 4. Confirmation of the draft minutes of the Annual General Meeting held on 26<sup>th</sup> November 2009

The draft minutes of the 2009 AGM were circulated to members prior to the meeting.

The President asked for any comments or corrections to the minutes. There were none raised by those present.

**Motion:** "That the draft minutes of the 2009 Annual General Meeting, as circulated, be adopted as a true and accurate record of the meeting."

**Moved:** Donald Proctor

**Seconded:** Mark Singer

**Carried**

## 5. Chief Executive's Report

Joan Ferguson, Chief Executive of the AHI presented an overview of the organisation's performance over the past four years.

## 6. Adoption of the Directors Report for 2009-2010

The Directors Report was contained within the Annual Report and circulated to members prior to the meeting.

**Motion:** "That the Directors Report for 2009-2010 as contained within the 2009-2010 Annual Report be adopted."

**Moved:** Neil Sandall                      **Seconded:** Unis Goh

**Carried**

## 7. Adoption of Audited Financial Statements 2009-2010

The Audited Financial Statements for 2010 were circulated to members prior to the meeting (in conjunction with the Annual Report). The President asked if there were any questions or comments on the information contained within the report, but there were none raised by those present.

### **Motion**

"That the Audited Financial Statements for 2010 be adopted."

**Moved**                      Unis Goh                      **Seconded**                      Sarath Mataraarachchi

**Carried**

## 8. Appointment of Auditor for 2010-2011

The President reported that the Board had recommended that the current auditor for the Institute, Haywards Chartered Accountants of Sydney, be reappointed as the Institute's auditors for 2010-2011. There were no comments or questions raised by those present at the meeting.

**Motion** "That Haywards Chartered Accountants of Sydney be reappointed as the Institute's Auditors for 2011."

**Moved**                      Adam Farrar                      **Seconded**                      Unis Goh

**Carried**

## 9. Election of Directors

The President Lynden Pennicott acted as returning officer for the elections to the Board of Directors.

### 9.1 Ratification of Directors elected by members of the Branches

Lynden Pennicott reported that there were no nominations received for the following jurisdictions:

New Zealand	no nominee
Northern Territory	no nominee

There being no nominees, the positions were left vacant. The Board of Directors may co-opt members to these positions during the year.

The following nominations were received for the following jurisdictions:

Tasmania Liz Murray  
ACT David Matthews

**Motion:** That the appointments of David Matthews and Liz Murray to the Board for 2010-2012 be ratified.

**Moved:** Unis Goh **Seconded:** Lynden Esdaile

**Carried**

**9.2 Ratification of Directors nominated by Branch Committees**

The following members had been nominated by their Branch committee to serve on the Board of the Institute for 2010-2012: Queensland, Jason Cubit and Western Australia, Kathleen Gregory

**Motion:** "That the appointment of the members nominated by their respective Branch Committee to the Board for 2010-2012 be ratified."

**Moved** Lynden Esdaile **Seconded** Unis Goh

**Carried**

Lynden Pennicott congratulated the new Board of Directors, noting those due for re-election in 2011 and 2012

**Directors due for re-election in 2011**

Garry Gardiner- Indigenous Representative  
Shirley Trebilcock- South Australia  
Andrew MacGregor- Victoria  
Unis Goh - NSW  
Lynden Pennicott- President

**Directors due for re-election in 2012**

Kathleen Gregory- Western Australia  
Liz Murray- Tasmania  
David Matthews- ACT  
Jason Cubit- Queensland

**10. Address by President of the Australasian Housing Institute**

Lynden Pennicott discussed the strategic direction and new initiatives for the Institute, building on the foundations laid in the past.

**11. Concluding Remarks**

Lynden Pennicott concluded with notes of thanks for the staff and once again the outgoing Director.

*There being no further business, the meeting chairperson, Lynden Pennicott declared the 10<sup>th</sup> Annual General Meeting of the AHI closed at 2.40pm.*

**Signed**

**Dated**